

RETURN MATERIAL AUTHORIZATION



Fax to one of the following numbers

- GREEN BAY (920) 494-9410
- WEST SALEM (608) 786-4044
- SUN PRAIRIE (608) 834-2243
- PEKIN (309) 347-1133
- MILWAUKEE (414) 540-9300
- TRAVERSE CITY (231) 267-5329

RESTOCK CHARGES:

1 - 60 DAYS 15%
61 - 120 DAYS 30%
NO RETURNS AFTER 120 DAYS

MINIMUM RETURN CHARGE - \$15.00
ALL ITEMS MUST BE SALEABLE

COMPANY: _____

LOCATION: _____

CONTACT: _____

DATE: _____

ATTENTION: _____

RETURN AUTHORIZED BY:			PROCESSED BY:		
DATE PURCHASED	INVOICE NO.	QUANTITY	ITEM NO. / DESCRIPTION	PRICE	REASON FOR RETURN

CLAIMS FOR SHORTAGE OR CONCEALED DAMAGE MUST BE MADE WITHIN 48 HOURS OF DELIVERY
 NO RETURN OF SPECIAL ORDER ITEMS